

Guidelines for External Grants

Hudson Hospital Foundation accepts applications for grants from its Unrestricted Fund in coordination with the Hospital's service lines of Heart, Senior, Women's, Cancer, Orthopedic and Mental Health Care. Grants are authorized to 501c-3 nonprofit organizations and/or recognized exempt nonprofit entities primarily serving residents in Hudson Hospital & Clinic's service area.

The Foundation will consider grant applications for:

- Start-up costs for promising new programs that demonstrate sound management and clear goals relevant to community health needs
- Program expansion
- Special projects of a time-limited nature
- Funds to match contributions received from other sources or to provide a challenge to help raise new contributions

The Foundation will not consider grant applications for:

- Ongoing annual operating expenses
- Sectarian religious programs
- Athletic programs without direct health benefit
- Capital projects without health mission
- Programs not serving residents in hospital's service area

Application Procedures

Prior to submitting a grant request, applicants should obtain the Wisconsin Common Grant Form, which includes the Grant Application Cover Sheet, Proposal Narrative Guidelines, Proposal Checklist, and optional Organization and Project or Program Budget Forms.

This information is available in downloadable file format online or from the Foundation's Web site at www.hudsonhospital.org.

Grant award typically ranges: \$2,500 - \$20,000.

To see if a project fits the Foundation's guidelines and interests, applicants may submit a letter of inquiry describing the proposed project before preparing a full proposal. This letter should be limited to two pages, with less detail than a full proposal, and address the information included in the Narrative Guidelines.

Letters of inquiry and full proposals must be in writing and should be addressed to:

Grants Committee

Hudson Hospital Foundation
405 Stageline Road
Hudson, Wisconsin 54016

Proposals will not be returned to the applicant. Please submit one copy only. Do not send applications in binders or folders, or include videotapes, audiotapes, CDs or DVDs. Acceptance for review by the Foundation, of either a letter of inquiry or a full proposal, does not ensure that a grant will be awarded.

The Hudson Hospital Foundation's grant making meetings are held the third Wednesday in April and November. Generally, full proposals must be received approximately 60 days prior to the meeting date. Applications that are not adequately reviewed in time for one grant making meeting are carried forward to the next one.

Please contact the Foundation at 715-531-6075 or e-mail kari.k.rambo@hudsonhospital.org with questions about grant applications.